

Brocklesby Country Fair, Sunday 24th June 2012

Booking Terms and Conditions: Trade Stand Exhibitors

1. In accepting an allotment of space an Exhibitor shall be deemed to have accepted and be bound by all the Organisers' Rules, Regulations, Conditions and Orders of the Fair and the decision of the Organisers in any matter of dispute will be final.
2. Although every endeavour will be made to meet any request made by an Exhibitor regarding the position of his stand, the allocation of sites and positioning of Exhibition space will be entirely at the discretion of the Organisers. The Organisers are not responsible for informing Exhibitors of the type and number of other Exhibitors accepted at the Fair, nor are they responsible for the prices set by other Exhibitors on the day, nor will bookings be accepted which are conditional on the exclusion of other Exhibitors
3. A deposit of 10% is payable by cheque at time of booking. The balance to be paid in the form of a post dated cheque, dated 13th May 2012. All cheques, risk assessment forms and valid Public Liability Insurance Certificate must accompany the booking form to validate booking(s), to be returned by 22nd April 2012. All Exhibitors/demonstrators must have Public Liability Insurance effective on 24th June 2012. Please make cheques payable to "Brocklesby Country Fair". Bookings will only be accepted on the official booking form.
4. The Organisers reserve the right to refuse any application whatsoever whether received prior to the closing dates or not and also reserve the right to cancel any application without giving a reason.
5. Submission of a booking form does not of itself guarantee allocation of Exhibition space, but any deposit paid when the Organisers decline to accept an Exhibitor will be refunded in full.
6. In the event that a booking is cancelled less than five weeks prior to the show then no refund will be made. If a cancellation is made more than five weeks prior to the show then the post dated cheque will be returned and the deposit will be retained as a cancellation fee. If a cheque issued by, or on behalf of, an Exhibitor is not honoured then the Exhibitor shall be liable for all charges incurred by the Organisers.
7. Goods for sale must not be different from those detailed on the booking form(s) without prior consent from the Organisers.
8. The Fair will be open from 9.30am - 6.00pm but the grounds open to the public at 9.00am. Vehicle movement within the Show site is not permitted after 8.30am. We therefore require all Exhibitors arriving on Sunday 24th June to set up between the hours of 6.00am-8.30am. Alternatively Exhibitors may set up between the hours of 9.00am-5.00pm on Saturday 23rd June. The Organisers regret that admittance to the site outside these times, except by prior appointment, will be refused. All items left on site will be entirely at the risk of the Exhibitor.
9. All stands should be properly attended until 5.00pm and vehicles will not be allowed to depart before 5.30pm.
10. Exhibitors WILL NOT BE ALLOWED TO SUB-LET any portion of space allotted to them, nor will they be allowed to encroach upon any space in excess of that allotted. **VEHICLES AND EQUIPMENT MUST BE CONTAINED WITHIN THE AREA BOOKED. NO EXCEPTIONS WILL BE MADE TO THIS RULE AND EXHIBITORS MAY BE ASKED TO LEAVE THE GROUND IF THIS RULE IS NOT COMPLIED WITH.** This rule will be strictly enforced. Any surplus vehicles must be removed to the Lorry Park or the Main Car Park where they will be accommodated without further charge.
11. All electrical or other equipment must comply with current regulations and the Organisers reserve the right to inspect as necessary.
12. Exhibitors are responsible for keeping their display areas neat and tidy at all times and for the removal from the Fair site of all rubbish at end of day. Packaging material/rubbish must not be disposed of in the Fair bins prior to or during the Fair.
13. Stands, marquees and all fixed equipment must be fire retardant or covered in fire retardant material as appropriate. All exhibitors are required to provide a suitable fire extinguisher.
14. Smoking is not permitted at any time within the allotted Exhibition space.
15. The Organisers, its Officers or Servants, shall not be in any way responsible for any accident, damage or loss, however caused that may occur to any Person, Article or Equipment entered or exhibited. Each Exhibitor shall be solely responsible for any loss, injury or damage to, or occasioned by any animal or equipment belonging to them and it is a condition of entry that each Exhibitor shall indemnify and hold harmless the Organisers, its

Officers and Servants from and against all actions, suits, expenses and claims on account of, or in respect of, any damages or injury which may be so caused or occasioned.

16. All Exhibitors will be fully responsible for any damage or injury arising from their activities and a copy of a valid Public Liability Insurance Certificate must be available for inspection on the day of the Fair.
17. All goods and services offered for sale by the Exhibitors must comply with such statutory regulations as are in force from time to time and it is the Exhibitors duty to ensure such compliance
18. In the event that Organisers discover that an Exhibitor is in breach of any of the conditions in this agreement the Organisers shall be entitled to refuse the Exhibitor the use of the stand without refund of any monies paid.
19. The Organisers accept no responsibility or liability whatsoever for any statement or information in any document published by the Organisers.
20. The Organisers will under no circumstances accept liability for any loss or damage (whether direct or indirect) arising from or caused by the abandonment or cancellation, whether total or partial of the Fair, or the postponement of any show, display, event, meeting or other happening on the Fair premises or elsewhere for whatever reason.
21. Selling of goods by auction or by means of public address system, shouting or annoying behaviour is forbidden. Any trader found to be under the influence of either alcohol, drug related substances or using abusive language likely to cause offence will be escorted from the ground. It is forbidden to fly balloons or kites from the allotted Exhibition stand without the written permission of the Organisers.
22. Exhibitors may only provide their own generator if this is a noiseless and fume free type and not does not cause inconvenience to neighbouring stands. The Organisers' decision will be final should any complaint arise.
23. Exhibitors are asked to ensure that their staff understand these regulations and so prevent any problems which otherwise may arise.
24. All Exhibitors and others must comply with all Government and Local Authority regulations and all current codes of practice in respect of all equipment, electrical or otherwise that the Exhibitor brings into or allows, either knowingly or not, on to their allotted Exhibition Stand area.
25. All Exhibitors are reminded to complete and sign all relevant Health and Safety risk assessment forms and include a copy of their Public Liability Insurance Certificate. Failure to do so will impede the application process.
26. All radio microphones are forbidden, no audio equipment will be allowed without written permission from the Organisers.
27. The Organisers reserve the right to limit the use of two-way radios and the number of frequencies used at the show
28. All Exhibitors who break the soil in the show ground or cause damage to any part, feature or fixture thereof shall restore the same at their own expense prior to their departure from the Fair ground unless by prior arrangement with the Organisers.
29. Exhibitors are encouraged not to bring pets to the Fair. No animal may be left in any vehicle at any time, nor will they be admitted to the Luncheon Marquee.
30. No heating or cooking appliance is permitted to be installed inside a tent or stand which is not specifically laid out for the purpose. Exhibitors wishing to use heating or cooking appliances for serving refreshments or other purposes in their stands or tents must have these appliances installed outside the tent at a safe distance from combustible materials, and heating appliances must be fixed securely on a firm non-combustible heat insulating base, and surrounded on three sides by shields of fire resisting non-combustible material.
31. Any Exhibitor wishing to use a barbecue on his stand in the Food Court area must apply in writing in advance of the Fair for authority to do so. In the event of this causing annoyance to his neighbours, the Organisers have the authority to request him to cease. Barbecues will not be permitted in any other Exhibition area.
32. All fines, fees and charges shall be recoverable by the Organisers and until payment is made persons owing them shall be debarred from exhibiting at future Fairs.